

PRAMOD SEN

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Rangbari, Kota, Rajasthan

[LinkedIn: www.linkedin.com/in/pramodsen1319](https://www.linkedin.com/in/pramodsen1319)

Languages: English, Hindi



Professional Summary

Analytical and detail-oriented professional with a strong background in data handling, automation, and visualization. Experienced in e-commerce operations, Excel automation, LaTeX formatting, and graphic design. Passionate about turning data into actionable insights to support business decisions.

Professional Experience

Data Analyst & Excel Specialist | Vyas Edification

2+ years

- Managed and analyzed large datasets for academic and operational purposes.
- Created automated Excel reports using advanced formulas and macros.
- Developed custom workflows to streamline repetitive data tasks.

LaTeX Team Leader | Vyas Edification

- Led a team responsible for formatting academic documents using LaTeX.
- Specialized in creating mathematical equations, tables, and custom commands.

E-commerce Executive | Amazon, Flipkart, Meesho(Freelancing)

2023 – Present

- Handled product listings, order management, and performance analytics.
- Applied data-driven strategies to optimize visibility and sales.

Graphic Designer | Freelance & RV Edits

2+ years experience

- Designed digital creatives using Adobe Illustrator and Canva.
 - Created visual content including social media posts and invitation videos.
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Skills

Data Analytics & Excel

- Advanced Excel: VLOOKUP, Pivot Tables, IF, COUNTIF, SUMIF
- Macros and VBA for automation
- Data Cleaning & Transformation

E-Commerce Tools

- Amazon, Flipkart, Meesho seller platforms
- Listing Optimization & Account Management

Design & Video Tools

- Canva

Technical Skills

- LaTeX Documentation
- Basic Coding for Data Tasks (Macros, Automation)

Education

Master of Computer Applications (MCA)

Pursuing

Bachelor of Computer Applications (BCA)

Percentage: 68.09%

Core Strengths

- Analytical Thinking & Data Interpretation
- Fast Learner and Self-Starter
- Strong Communication & Team Collaboration
- Problem Solving & Process Optimization
- Consistent & Reliable Under Pressure

EXPERIENCE CERTIFICATE



www.vyasedification.com

CERTIFICATE OF APPRECIATION

This is to certify that **Pramod Kumar Sen** has contributed significantly to the organization during their tenure as a **LaTeX Administrator**.

Their performance has been commendable in the following areas:

- Demonstrated strong dedication and efficiency in LaTeX administration tasks.
- Played a key role in setting up and supporting the team structure.
- Contributed effectively to the development of SOPs related to LaTeX editing and formatting.
- Showed excellent learning ability and quick grasp of new concepts.
- Proven to be a good team player with a collaborative attitude.
- Maintained high work ethics, sincerity, and professionalism throughout.

We sincerely appreciate their efforts and wish them continued success in all future endeavors.

With warm regards,

VYAS EDIFICATION LLP

PARTNER

Director & CEO

VYAS EDIFICATION LLP

Date: 07-06-2025

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