



PANKAJ SHARMA

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PROFESSIONAL SUMMARY

A position as a Registered Nurse in a Health Care facility where I can make the most of my nursing education and training, in addition to my interpersonal skills to provide the highest level of patient care.

- Hardworking and reliable Job Title focused on going above and beyond to support team . Trained in Task and offering top-notch Skill abilities. Motivated to continue to learn and grow as Type professional.
- Experienced supervisor with the ability to train and motivate staff to meet challenging performance targets and consistently satisfy customers with high-quality service. Focused on keeping the department efficient and cost-effective.

WORK HISTORY

Ward Incharge, AIIMS Rishikesh, May 2018 - Current, Rishikesh

- Cleaned work areas regularly to maintain a safe and orderly environment.
- Participated in training sessions to enhance skills related to material handling equipment operation.
- Maintained accurate inventory counts through regular physical and system checks.
- Documented discrepancies in shipments and reported issues promptly to supervisors.
- Utilized inventory management software to track stock movements accurately.

Staff Nurse, Delhi Heart & Lung Institute, Oct 2016 - Nov 2017, Delhi

Staff Nurse, Sir Ganga Ram City Hospital, Sep 2015 - Sep 2016

Staff Nurse, Oxford Hospital Jhunjhunu, Jul 2013 - Jun 2015, Jhunjhunu

EDUCATION

Gnm Rajasthan Nursing Council - Jaipur	Jul 2013
12th, Bser Ajmer Rajasthan Bser Ajmer - 12th	Mar 2009
Board Of Senior Secondary Education Rajasthan 10th - Bser Ajmer Rajasthan	Apr 2007

SKILLS

- Problem Solving
- Shipment Preparation
- Documentation Skills
- Equipment Operation
- Quality Control
- Communication Skills
- Problem-Solving
- Data Entry
- Detail Orientation
- Route Planning
- Workplace Cleanliness
- Team Collaboration
- Inventory Management
- Equipment Maintenance
- Teamwork and Collaboration
- Job Planning

LANGUAGES

Hindi & English

DISCLAIMER

I hereby declare that the above written particulars are true to the best of my knowledge and belief.

PERSONAL INFORMATION

- Father's Name: Mr. Om Prakash Tiwari
- Date of Birth: 06/19/92
- Gender: Male
- Nationality: Indian